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May 14, 2019

# ADOPTED

BOARD OF SUPERVISORS  
COUNTY OF LOS ANGELES

47 May 14, 2019

CELIA ZAVALA  
EXECUTIVE OFFICER



BOARD OF SUPERVISORS

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The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, California 90012

Dear Supervisors:

**APPROVAL TO EXECUTE TWO RENEWAL SOLE SOURCE CONTRACTS TO SUPPORT  
MATERNAL, INFANT AND EARLY CHILDHOOD HOME VISITING PROGRAM SERVICES  
(ALL SUPERVISORIAL DISTRICTS) (3 VOTES)**

**SUBJECT**

Request approval to execute two (2) renewal sole source contracts to support Maternal, Infant and Early Childhood Home Visiting Program Services and delegate authority to execute future amendments.

**IT IS RECOMMENDED THAT THE BOARD:**

1. Approve and instruct the Director of the Department of Public Health (DPH), or designee, to execute a renewal sole source contract with Nurse Family Partnership (NFP), effective July 1, 2019 through June 30, 2022, for the continued support of home visitation program services, at a total maximum obligation of \$605,292; 100 percent offset by Intra-Fund Transfers (IFTs) from the Department of Mental Health (DMH) and Department of Public Social Services (DPSS), subject to prior review and approval by County Counsel.
2. Approve and instruct the Director of DPH, or designee, to execute a renewal sole source contract with the Los Angeles Unified School District (LAUSD), effective July 1, 2019 through September 30, 2023, for the continued support of Maternal, Infant and Early Childhood Home Visiting (MIECHV) Program services, at a total maximum obligation of \$3,983,874; fully offset by federal Health Resources and Services Administration (HRSA) funding passed through the California Department of Public Health (CDPH), Catalog of Federal Domestic Assistance number 93.505, subject to prior review and approval by County Counsel.

3. Delegate authority to the Director of DPH, or designee, to execute amendments to the contracts that adjust the term through December 31, 2022 for NFP and through March 31, 2024 for LAUSD; allow the rollover of unspent contract funds; and/or provide an increase or decrease in funding up to 10 percent above or below each term's annual base maximum obligation, effective upon amendment execution, and make corresponding service adjustments, as necessary, subject to review and approval by County Counsel, and notification to your Board and the Chief Executive Office (CEO).
4. Delegate authority to the Director of DPH, or designee, to execute change notices to the contracts that authorize budget modifications, and corresponding service adjustments, as necessary; changes to hours of operation and/or service locations; and/or corrections of errors in the contracts' terms and conditions.

### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

The MIECHV Program provides coordination and delivery of critical health, development, early learning, child abuse and neglect prevention, and family support services to pregnant women, their newborns, young children, and families. Home visiting programs play a crucial role in the national effort to build quality, comprehensive, statewide early childhood systems for pregnant women, parents and caregivers, and children from birth to eight (8) years of age to improve health and development outcomes.

The goals of the MIECHV Program are to: 1) improve the coordination of perinatal and early childhood in-home supportive services for at-risk communities; and 2) identify and provide comprehensive services to improve outcomes for families who reside in at-risk communities. At-risk communities are defined as those with a high concentration of risk factors for premature birth; low birth weight; infant mortality; poor maternal, newborn, and child health; poverty; crime; domestic violence; high rates of high school dropouts; substance abuse; unemployment; and child maltreatment. States are required by the federal government to utilize evidence-based home visiting programs in an effort to promote improvements in maternal and prenatal health, infant health, and child health and development; increases in school readiness; reductions in the incidence of child maltreatment; improved parenting related to child development outcomes; improved family socioeconomic status; greater coordination of referrals to community resources and supports; and reductions in crime and domestic violence.

Since 1996, DPH has been providing home visitation services to at-risk communities utilizing State designated evidence-based home visiting models to improve health and development outcomes for pregnant women, parents and caregivers, and children. Of the State designated models, DPH Nurse-Family Partnership-LA (NFP-LA) implements the NFP model, which is the only model that utilizes nurses as home visitors to care for at-risk pregnant mothers in Los Angeles County.

Approval of Recommendation 1 will allow DPH to execute a renewal contract with NFP for the continued support of MIECHV program services. The current contract is set to expire on June 30, 2019.

Originally, DPH contracted with the University of Colorado Health Science Center, as it was the sole provider and proprietor of NFP program services and protocols. In 2004, the University transferred responsibility and proprietorship of the NFP program to NFP. NFP is responsible for the nation-wide replication of the NFP Program and therefore is the only provider capable of providing these services, as NFP must ensure that NFP-LA continues to administer the program with fidelity to the

research model and adhere to its proven protocols.

On December 20, 2016, your Board instructed DPH, in collaboration with the Los Angeles County Children and Families First – Proposition 10 Commission (First 5 LA), the LAC Perinatal and Early Childhood Home Visitation Consortium, the Los Angeles County Office of Child Protection, the Children's Data Network, Department of Health Services, DMH, DPSS, Department of Children and Family Services, and the Probation Department, to develop a plan to coordinate, enhance, expand, and advocate for high quality home visiting programs to serve more expectant and parenting families.

Under the recommended renewal contract, NFP will continue to provide as-needed training for new Public Health Nurses, ongoing training for nurses currently conducting home visits, and program support for data analysis and technical assistance for DPH NFP-LA Program services. In response to the December 20, 2016 motion by your Board, DMH partnered with DPH to integrate mental health and protective factor screenings into NFP home visitation services and refer clients to mental health treatment when necessary. DPH is also partnering with DPSS to expand NFP home visitation services to CalWORKs and Welfare-to-Work families through the Home Visiting Initiative as established by Assembly Bill 1811. DPSS funding for fiscal year 2019-20 is contingent upon the California Department of Social Services final allocation to Los Angeles County.

Approval of Recommendation 2 will allow DPH to execute a renewal contract with LAUSD for the continued provision of MIECHV Program services in schools using the NFP model. The current contract is set to expire on June 30, 2019.

The State selected Healthy Families America (HFA) and NFP as models based upon the findings of the Home Visiting Evidence of Effectiveness Review Study. This study distinguished HFA and NFP as having the most favorable ratings for primary and secondary outcomes in designated benchmarks. The State identified Service Planning Areas 1, 2, 3, and 7, and LAUSD as at-risk communities, and selected the HFA and NFP models for the provision of services.

The HFA and NFP models are proprietary models that can only be implemented by organizations that are currently contracted franchisees of the applicable national service office. The NFP is affiliated with organizations in California. DPH and LAUSD are the only affiliates in Los Angeles County. Since 2009, LAUSD has been using the NFP model to provide home visitation services to pregnant teens and teen mothers in various schools in at-risk communities. Under the recommended renewal contract, LAUSD will allow for the continuation of home visiting services solely to clients who are students of LAUSD. It remains the only entity affiliated with the NFP that provides services in various schools within Los Angeles County using the NFP model.

Approval of Recommendation 3 will allow DPH to execute contract amendments to adjust the term of the contracts; rollover unspent funds; and/or increase or decrease funding up to 10 percent above or below the annual base maximum obligation, effective upon amendment execution, and make corresponding service adjustments, as necessary. This recommended action will enable DPH to amend the contracts to adjust the term for a period of up to six months beyond the expiration date. Such amendments will only be executed if and when there is an unanticipated extension of the term of the applicable grant funding to allow additional time to complete services and utilize grant funding. This authority is being requested to enhance DPH's efforts to expeditiously maximize grant revenue, consistent with Board Policy 4.070: Full Utilization of Grant Funds.

Approval of Recommendation 4 will allow DPH to execute change notices to the contracts that authorize budget modifications and corresponding service adjustments, as necessary; changes to

hours of operation and/or service locations; and/or corrections of errors in the contract's terms and conditions.

### **Implementation of Strategic Plan Goals**

The recommended actions support Strategy I.1, Increase our Focus on Prevention Initiative; Objective I.1.6, Increase Home Visitation Capacity, of the County's Strategic Plan.

### **FISCAL IMPACT/FINANCING**

The total cost of the recommended contract renewal with NFP is \$605,292, consisting of \$269,995 for the period of July 1, 2019 through June 30, 2020, \$165,163 for the period of July 1, 2020 through June 30, 2021, and \$170,134 for the period of July 1, 2021 through June 30, 2022, fully offset by IFTs from DMH and forthcoming funds from DPSS, contingent upon final funding allocation by the California Department of Social Services.

The total cost of the recommended renewal contract with LAUSD is \$3,983,874, consisting of \$1,172,928 for the period of July 1, 2019 through September 30, 2020; and, \$936,982 annually for the period of October 1, 2020 through September 30, 2023, fully offset by federal HRSA funds passed through CDPH.

There is no net County cost associated with this action.

Funding is included in DPH's Recommended Budget for fiscal year (FY) 2019-20 and will be included in future FYs, as necessary.

### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

Since 2011, DPH has received funding from the State through a Letter of Agreement to support MIECHV Program services provided to at-risk communities in Los Angeles County.

As required under Board Policy 5.100, DPH notified your Board on December 12, 2018, of its intent to extend the term of NFP through June 30, 2022 and LAUSD through June 30, 2023. Subsequently, CDPH notified DPH of the intent to adjust the FY 2019-20 funding term to 15 months to align MIECHV funding with the federal FY, effective October 1, 2020. Accordingly, the recommended renewal contract with LAUSD reflects the change to the federal FY funding term.

County Counsel will review the contracts for approval as to form prior to execution. Attachments A and B are the Sole Source Checklists signed by the CEO.

### **CONTRACTING PROCESS**

On August 30, 2005, your Board approved the execution of a sole source contract with NFP effective August 30, 2005 through June 30, 2006, with provisions to extend the term through June 30, 2008. Subsequently on June 17, 2008, June 6, 2012, and June 2, 2015 your Board approved extending the term of the NFP contract through June 30, 2019.

On April 10, 2012, your Board approved the execution of a sole source contract with LAUSD effective upon the date of execution through June 30, 2013, with provisions to extend the term through June 30, 2017. Subsequently on May 9, 2017, your Board approved extending the term of the LAUSD contract through June 30, 2019.

Contracts with LAUSD, as a public-sector government entity, do not come under the Los Angeles County Code's bidding requirements for contracts with private businesses.

**IMPACT ON CURRENT SERVICES (OR PROJECTS)**

Approval of the recommended actions will allow DPH to continue to provide uninterrupted MIECHV Program services to improve outcomes for families residing in at-risk communities within Los Angeles County.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Barbara Ferrer".

Barbara Ferrer, PhD, MPH, MEd

Director

BF:rh  
#04692

Enclosures

c: Chief Executive Officer  
County Counsel  
Executive Officer, Board of Supervisors

## SOLE SOURCE CHECKLIST

Department Name: Department of Public Health (DPH)



New Sole Source Contract

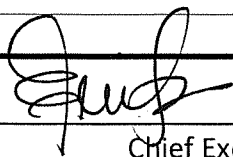
Nurse Family Partnership



Existing Sole Source Contract

Date Sole Source Contract Approved: 05/17/11

Check (v)	JUSTIFICATION FOR SOLE SOURCE CONTRACTS Identify applicable justification and provide documentation for each checked item.
v	➤ Only one bona fide source (monopoly) for the service exists; performance and prices competition are not available. <i>A monopoly is an "Exclusive control of the supply of any service in a given market. If more than one source in a given market exists, a monopoly does not exist."</i>
	➤ Compliance with applicable statutory and/or regulatory provisions.
v	➤ Compliance with State and/or federal programmatic requirements.  <b>Nurse Family Partnership (NFP) is responsible for the nation-wide replication of the NFP Program and therefore is the only provider capable of providing these services, as NFP must ensure that NFP-LA continues to administer the program with fidelity to the research model and adhere to its proven protocols.</b>
	➤ Services provided by other public or County-related entities.
	➤ Services are needed to address an emergent or related time-sensitive need.
	➤ The service provider(s) is required under the provisions of a grant or regulatory requirement.
	➤ Additional services are needed to complete an ongoing task and it would be prohibitively costly in time and money to seek a new service provider.
	➤ Services are needed during the time period required to complete a solicitation for replacement services; provided services are needed for no more than 12 months from the expiration of an existing contract with has no available option periods.
	➤ Maintenance and support services are needed for an existing solution/system during the time to complete a solicitation for a new replacement solution/system; provided the services are needed for no more than 24 months from the expiration of an existing maintenance and support contract which has no available options periods.
	➤ Maintenance and service agreements exist on equipment which must be serviced by the original equipment manufacturer or an authorized service representative.
	➤ It is more cost-effective to obtain services by exercising an option under an existing contract.
	➤ It is in the best economic interest of the County (e.g., significant costs to replace an existing system or infrastructure, administrative cost savings and excessive learning curve for a new service provider, etc.) In such cases, departments must demonstrate due diligence in qualifying the cost-savings or cost-avoidance associated with the best economic interest of the County.



Chief Executive Office

4/9/19

Date

## SOLE SOURCE CHECKLIST

Department Name: Department of Public Health (DPH)

☐

New Sole Source Contract

LAUSD

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Existing Sole Source Contract

Date Sole Source Contract Approved: 04/10/12

Check (v)	JUSTIFICATION FOR SOLE SOURCE CONTRACTS Identify applicable justification and provide documentation for each checked item.
	➤ Only one bona fide source (monopoly) for the service exists; performance and prices competition are not available. <i>A monopoly is an "Exclusive control of the supply of any service in a given market. If more than one source in a given market exists, a monopoly does not exist."</i>
	➤ Compliance with applicable statutory and/or regulatory provisions.
v	➤ Compliance with State and/or federal programmatic requirements.
v	➤ Services provided by other public or County-related entities.
	<b>Contracts with LAUSD, as a public-sector government entity, do not come under the Los Angeles County Code's bidding requirements for contracts with private businesses.</b>
	➤ Services are needed to address an emergent or related time-sensitive need.
	➤ The service provider(s) is required under the provisions of a grant or regulatory requirement.
	➤ Additional services are needed to complete an ongoing task and it would be prohibitively costly in time and money to seek a new service provider.
	➤ Services are needed during the time period required to complete a solicitation for replacement services; provided services are needed for no more than 12 months from the expiration of an existing contract with has no available option periods.
	➤ Maintenance and support services are needed for an existing solution/system during the time to complete a solicitation for a new replacement solution/system; provided the services are needed for no more than 24 months from the expiration of an existing maintenance and support contract which has no available options periods.
	➤ Maintenance and service agreements exist on equipment which must be serviced by the original equipment manufacturer or an authorized service representative.
	➤ It is more cost-effective to obtain services by exercising an option under an existing contract.
	➤ It is in the best economic interest of the County (e.g., significant costs to replace an existing system or infrastructure, administrative cost savings and excessive learning curve for a new service provider, etc.) In such cases, departments must demonstrate due diligence in qualifying the cost-savings or cost-avoidance associated with the best economic interest of the County.



Chief Executive Office

4/9/19

Date